

Kalamazoo VALLEY™

community college

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of January 11, 2011 Cabinet Meeting
Date: January 11, 2011

Members Present: Anderson, Bertch Bohnet, Cannell, Colby, Collins, DeHaven, Hutchins, Johnson, Kocher, Niewoonder and Schlack

Members Absent: Horton

TBO Discussion

- a. Reported on the following *Personnel* items:
 - o Diane Finch, effective Jan. 31, has been hired as the new director of career and employment services. Her position as career advisor will be posted.
 - o Jennifer Capu is a new part-time success advocate.
- b. Reality Checks:
 - o No new items reported.
- c. Kudos! were given to –
 - o Everyone who helped revamp KVCC's intranet.
 - o Dan Maley and Mark Sloan for their help with the history gallery.
 - o Lynne Morrison and Nate Hartmann for their help with learning technologies in the classroom.
- d. Strengths Discussion:
 - o Reminded the Cabinet that Q-12 discussions need to begin by each unit.
 - o Agreed to reschedule the Impact Planning meeting from Jan. 18 to Jan. 21.

Approval of Minutes

The Cabinet approved the minutes of the January 4, 2011 meeting as presented.

Other

- o Reminded everyone that the inauguration of the new climbing tower is scheduled for Tuesday, January 18 at 12:30 p.m. at the Groves Campus and that Sen. Stabenow will be there.
- o Reported that Dianne Duthie has been appointed the interim director of community college services at the State Dept. of Education, replacing Jim Folkening who retired in December.
- o Reported that positive feedback was received for the computer lab surveys.
- o Mentioned the need to begin planning for the transition from analog to digital consumer electronic equipment.
- o Laura Cosby was assigned signature authority for the Stryker grant for strengths' development.

- Mentioned a communication from Western reminding us that KVCC students can access WMU's Sindecuse Health Center; agreed that we will follow up to ensure our students are informed of this benefit through several communication venues such as VIP, student handbook, etc.
- A recommendation for prerequisites was distributed – it will be on the agenda at next week's Cabinet.
- Mentioned some of the new security measures that Jackson C.C. is implementing and briefly discussed what KVCC is doing to increase security.
- Reminded the Cabinet to carefully read the MCCA update recently forwarded via e-mail.
- Reported that Marilyn and Mike will be attending a meeting with our new state legislators on January 13 to hear about legislative priorities and budget planning for the state of Michigan.
- Mentioned that plans are underway to facilitate a meeting of business faculty from WMU and KVCC.

Approval of Holiday Schedules for 2012 and 2013

It was moved, seconded and carried to accept the holiday calendars for 2012 and 2013 as presented.

Travel – the following travel items were reported:

- Larry Belen and Meily Lightcap will attend an MCOLES grants' workshop in Lansing on Jan. 19
- Louise Anderson and Muriel Hice will visit Delta College on Feb. 24 to discuss auxiliary services.

Grants

- Mentioned that a letter of interest for an urban food grant, in cooperation with the NACD, is being submitted to help fund a study on the feasibility of an urban garden/food-based enterprise project.
- Authorized the submission of a sponsorship request to Walmart & Sam's Clubs seeking funding for scholarships for the summer 2011 wind energy camps.

Next Meeting – The next meeting is scheduled for ***Tuesday, January 18*** and will begin at ***8 a.m.***